

Bienville Parish Constable  
of Ward/District 1/1  
Arcadia (City) Louisiana

Financial Statements

As of and for the Year December 31, 2012

Required by Louisiana Revised Statutes 24:513 and 24:514 to  
be filed with the Legislative Auditor  
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name) Craig Jenkins, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Bienville Parish, Louisiana, as of December 31, 2012 and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Craig Jenkins, who duly sworn, deposes, and says that the Constable of Ward/District 1/1 and Bienville Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2012 and accordingly, is required to provide a sworn financial statement and affidavit and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year.

Craig Jenkins  
Signature of Constable

Sworn to and subscribed before me, this 25<sup>th</sup> day of March, 2013.

Vanessa Brown #65556  
NOTARY PUBLIC Signature

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and where appropriate, at the office of the parish clerk of court.

APR 10 2013

	Please Complete this Section:
Constable's Name	<u>Craig Jenkins</u>
Street or P.O. Box	<u>2130 Hickory St</u>
City	<u>Arcadia LA</u>
Zip Code	<u>71001</u>
Telephone Number	<u>318-243-4546</u>
Fax Number / Email	<u>JenKinstem2010@yahoo.com</u>

Release Date \_\_\_\_\_

Please return the completed form by March 31 to Office of Legislative Auditor - Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Craig Jenkins (Your Name)  
Bienville Parish Constable  
 of Ward / District 1/1  
Arcadia (City), Louisiana

Statement of Cash Receipts and Disbursements  
 For the Year Ended December 31, 2012

	General Fund	Garnishment Fund Activity
<b>CASH RECEIPTS:</b>		
1. State & Parish salary <i>(required from W-2 Form)</i>	1. <u>\$2700.00</u>	
2. Fees collected (As constable, if any were collected)	2. <u>\$2440.00</u>	
3. Garnishments collected (If applicable)		3. <u>0</u>
4. Other _____	4. <u>0</u>	
5. Total cash receipts. Add lines 1 through 4	5. <u>\$5140.00</u>	
<b>CASH DISBURSEMENTS:</b>		
6. Operating expenses (rent, utilities, phone/fax line, etc.)	6. <u>0</u>	
7. Materials and supplies (stationery, postage, etc.)	7. <u>0</u>	
8. Travel and other charges		
8a. For yourself	8a. <u>0</u>	
8b. For employees (if applicable)	8b. <u>0</u>	
9. Cost of equipment purchased (fax machine, etc.)	9. <u>0</u>	
10. Garnishments paid to others [From total collections on Line 3]		10. <u>0</u>
11. Total disbursements (add lines 6-10)	11. <u>0</u>	
12. Balance Available (loss) for payment of salaries ( Line 5 - Line 11)	12. <u>0</u>	12. <u>0</u>
Salary and related benefits:		
13. Amount retained by yourself from line 12 as salary	13. <u>\$5140.00</u>	13. <u>\$5140.00</u>
14. Amount paid to employees (if applicable)	14. <u>0</u>	14. <u>0</u>
15. Total salaries paid (add lines 13 and 14)	15. <u>\$5140.00</u>	15. <u>\$5140.00</u>
<b>FUND BALANCE</b>		
16. Increase (decrease) in fund balance, may be \$0 (line 12 less line 15)	16. <u>0</u>	16. <u>0</u>
17. Fund Balance at beginning of the year, may be \$0 (Ending Fund balance from last year's report)	17. <u>0</u>	17. <u>0</u>
18. Fund balance (deficit) at end of the year, may be \$0 (Add lines 16 and 17)	18. <u>0</u>	18. <u>0</u>

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Craig Jenkins (Your Name)  
Bicenville Parish Constable  
 of Ward/District 1/1  
Arcadia (City) Louisiana  
 Balance Sheet, on December 31, 2012

**ASSETS:**

1. Cash
2. Investments
3. Office furnishings (Cost of desks, etc.)
4. Equipment (Cost of fax machine, etc.)
5. Total Assets (add lines 1 - 4)

**LIABILITIES AND FUND BALANCE:**

**Liabilities:**

6. Cash overdraft
7. Garnishments due to others
8. Other liabilities
9. Total Liabilities (add lines 6 - 8)

**Fund Balance:**

10. Ending Fund balance (from line 18, Statement A)
11. Other -
12. Total Liabilities and Fund Balance (add lines 9 - 11)

	General Fund	Garnishment Fund (if applicable)	Total
1.	0	0	1. 0
2.	0	0	2. 0
3.	0	0	3. 0
4.	0	0	4. 0
5.	0	0	5. 0
6.	0	0	6. 0
7.	0	0	7. 0
8.	0	0	8. 0
9.	0	0	9. 0
10.	0	0	10. 0
11.	0	0	11. 0
12.	0	0	12. 0

Note: Line 5 (Total Assets) should equal Line 12 (Total Liabilities and Fund Balance)

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